

POLICY FLASH 2007-19

DATE:

January 30, 2007

TO:

Heads of Contracting Activities

Procurement Directors

Organizational Personal Property Managers Director of Human Resources Organizations

FROM:

Office of Procurement and Assistance Policy, MA-61 Office of Procurement and Assistance Management

SUBJECT: Acquisition Career Management Program Handbook

In order to provide the acquisition workforce with the information necessary to manage their career and to meet the certification requirements of their career field, the first edition of the Acquisition Career Management Program (ACMP) Handbook has been posted on the http://professionals.pr.doe.gov website under the Procurement Section, What's New? This Handbook is intended to be a desk reference for both acquisition workforce members and for human resource officials who provide support to the acquisition community.

The policies and requirements in the ACMP Handbook are effective immediately. The Handbook will be updated as necessary to reflect changes in policy or processes.

In order to ensure the widest dissemination, Contracting Officers are asked to refer their Contracting Officer's Representatives and any other affected individuals to the Home Page to download a personal copy of the Handbook.

Questions regarding this should be addressed to Cynthia Yee at 202-287-1666 or Cynthia.Yee@hq.doe.gov.

Michael P. Fischetti, Director Office of Procurement and

Assistance Policy